

## **Girard Township**

### **Regular Monthly Meeting -- MINUTES**

**Tuesday, September 17, 2024 – 6 p.m.**

Website: ([www.girardtownship.us](http://www.girardtownship.us))

Open meeting with the pledge to the flag

Present: Supervisors Pedersen, Grewe, and Estes, Treasurer Trites, Clerk Irmen, Road maintenance worker Luhning

Visitor: Road Engineer Stabnow and Chris Cichy

Grewe moved to approve the agenda for the September 17, 2024, regular meeting, with two additions: Discussion of the Road Patching quote vs. actual cost, and action on the transfer of ARPA money from the General Revenue fund, to the ARPA fund. Estes seconded. Motion carried unanimously.

Estes moved to approve the minutes from the regular monthly meeting held **Tuesday, August 20, 2024**, at the Town Hall. Grewe seconded. Motion carried unanimously.

Treasurer's report – August – Treasurer reported that the financials are still being sorted out.

Estes moved to approve claims as presented/audited, totaling \$69421.07, which included a payment of \$1244.00 for 311 gopher feet upon verification as submitted by Chris Cichy; payroll for Estes, Grewe, Irmen, Jacobson, Luhning (2), Pedersen, and K. Trites. Grewe seconded. Motion carried unanimously.

### **Reports/Information**

Roads and Equipment – Luhning reported that a starter was required to fix the air compressor in preparation to trade or sell the equipment. Grewe moved to authorize Luhning to purchase a new starter not to exceed \$500. Should the cost exceed \$500, Luhning will bring the estimate to the October meeting. Estes seconded. Motion carried unanimously. Luhning also reported that new tires are also needed for the mower so he will drop the mower off at Scotty's; Additionally, two backup loads of gravel approved for delivery for small jobs wasn't delivered. Luhning will follow up on it. The overhead door of the shop needs repair. Luhning will follow up on the repair.

Clerk's Report: There was discussion at the District Meeting about annexations. Couri & Ruppe to increase its general hourly rate to \$275/hr effective Jan. 1.

Fire meeting – The fire meeting is scheduled later in the week, so Pedersen will have the report in October.

### **New Business/Additions to Agenda**

Action on 2025 Levy (action on all annual meeting minutes to come at March 2025 annual meeting). Pedersen moved to approve the 2025 levy set at the August Continuation of Annual Meeting, as follows:

General Rev. – 67,200.00

R & B -- 206,000.00 (reduced \$29,200)

Fire -- 112,000.00

Ambulance 11,200.00

Equipment 33,600.00

For a total 2025 levy of \$430,000.

Grewe seconded. Estes voted against approval. Motion carried with a majority.

Pedersen explained that the road patching actual expenditure for Performance Paving was in line with the company's previously presented quote.

Pedersen moved to approve the transfer of money from the General Fund to the ARPA fund. Grewe approved. Motion carried unanimously.

### **Old Business**

Clerk Irmen presented information regarding a Conditional Use Permit for outdoor storage of boats and RVs following her discussion with attorneys familiar with township processes and based on Girard Township's ordinances. According to the attorney, no CUP is required for John Lhotak to use his property for this purpose, although if it should become an eyesore, the supervisors reserve the right to set such requirements as they deem necessary, such as plant additional trees to further shield the property from road traffic. Pedersen moved to waive the application fee paid and use the money to cover the cost of the consultation with the attorney and other expenses to date. Grewe seconded. Motion carried unanimously.

The clerk presented the revised liability disclaimer for the Kloubeck approach. The Chairman signed it, and the letter will be sent for the property owner's signature.

The clerk gave Luhning the Maintenance binders for the Tractor, Grader and Plow Truck and included a Gas log. Any work done on any of the township equipment should be recorded on the appropriate log and presented as part of the maintenance worker's monthly report during a regular monthly meeting.

The Clerk also handed out the final revised version of the Girard Employee Handbook – Final printing with change from Chairman to Supervisor throughout. Signature pages were collected from Luhning, Irmen, Pedersen and Grewe. Estes and Trites refrained from signing.

### **Dates to remember**

**Tuesday, October 22, 2024** – EOT Association of Townships Annual Meeting, Dinner at 6:30 p.m., at the Deer Creek Community Center

**Friday-Saturday, Dec. 13-14** – MAT Annual Conference – River's Edge Convention Center, St. Cloud

**Monday, January 27, 2025** – Township Day at the Capitol, 10:30 a.m. to 5 p.m., St. Paul

Grewe moved to adjourn the meeting at 7:35 p.m. Pedersen seconded. Motion carried unanimously.