

Girard Township
Regular Monthly Meeting -- MINUTES
Tuesday, June 18, 2024 – 6 p.m.
Website: (www.girardtownship.us)

Open meeting with the pledge to the flag
Present: Pedersen, Grewe, Estes, Trites, Irmen
Absent: Luhning
Visitors: Jeff Stabnow

- Visitors may address a topic for up to five minutes when the topic is brought up for discussion on the agenda.

Grewe moved to approve the agenda for the June 18, 2024, regular meeting. There were no additions or deletions. Motion carried unanimously.

Pedersen moved to approve the minutes of the regular monthly meeting held **Tuesday, May 21, 2024**, at the Town Hall. Estes seconded. Motion carried unanimously.

Grewe moved to approve the minutes from the closed meeting for staff evaluation held **Tuesday, May 21, 2024**, at the Town Hall. Pedersen seconded. Motion carried unanimously.

The May treasurer's report was unavailable. It will be presented at the July meeting.

Estes moved to approve the June claims as presented/audited, totaling \$6,016.57; payroll for Estes, Grewe, Irmen, Jacobson, Luhning (2), Pedersen, and K. Trites, and any additional claims that may be presented at this meeting. Grewe seconded. Motion carried unanimously.

Mail— The clerk pointed out a communication regarding letters sent to property owners with identified areas of Spotted Knapweed, a noxious weed, which they must address; and presented the Glendalough quarterly newsletter.

Reports/Information

Roads and Equipment – Will noted that the bucket was on order after the wrong one was ordered. He also reported that residents on 445th wanted to apply dust control. Standard procedure is the residents may apply dust control if the road is not on the township's list. They should contact Fergus Power Pump themselves and pay the vendor directly.

Clerk's Report: Cert of Ins docs were received from Jeff Stabnow, Ottertail Aggregate, Shaw Excavating, and Carr's Tree Service; the clerk handed out MAT membership cards; The clerk presented the financial report regarding ARPA expenses to date, totaling \$65,507.33. The Township was awarded \$80,213.16, leaving a balance of \$14,705.83 to spend. The clerk provided an equipment maintenance record for the road maintenance worker to track work completed on township equipment. Some board procedure notes that arose during the last

meeting: Gopher Feet rate increase: A resident tried to make a motion to increase the rate the Township pays. He was told, correctly, that he had to wait until the Annual Meeting, which is for residents to propose such things. However, the board can make such decisions during a regular monthly meeting at any time throughout the year.

Closing a meeting: We correctly closed the meeting to conduct an employee evaluation, but for future reference, the meeting has to be reopened to adjourn the regular meeting.

Finally, I mailed a copy of the evaluation minutes prior to this meeting for your consideration because it is a confidential document. Please do not share it with anyone, and you may not discuss it at this meeting. You will, however, have to take action on it.

New Business/Additions to Agenda

Pedersen moved to approve election judges to serve the upcoming elections which include the Primary (Aug. 13), and the General Election (Nov. 5). Grewe seconded. Motion carried unanimously.

After reviewing estimates for asphalt repairs, Estes moved to approve Performance Paving with the low bid of \$58,972.00. Pedersen seconded. Motion carried unanimously.

The supervisors reviewed the Ottertail Aggregate gravel quote of \$7.75/ton, which remained the same as last year.

The supervisors heard of vacation dates from the clerk (June 24-30) and Chairman Pedersen (July 12 – 26), which will prevent him from attending the July 16 meeting. The decision was made to keep the July 16 meeting date, and Grewe will attend the July Fire Meeting.

Grewe moved to approve the purchase of a 560-gallon fuel tank to replace the present tank which is leaking. Estes seconded. Motion carried unanimously.

It was determined no tour of the shop was needed. A brief discussion was held regarding shop drainage.

Following discussion, Estes moved to allow the Chairman to use his discretion to address high water on Brandborg Creek Road. Grewe seconded. Motion carried unanimously.

Old Business

Grewe moved to approve the Carr's Tree Service quotes for Chippewa Lane and Chippewa Trail, totaling \$750. Pedersen seconded. Motion carried unanimously.

Girard Employee Handbook – Pedersen noted that the word chairman should be changed to supervisor. The clerk will make the change and get a final copy to the board and road maintenance worker for signatures.

Following discussion, the board agreed to put an unused township air compressor up for bid.

No discussion or action was taken regarding a potential road vacation brought to the board in May.

Dates to remember

Tuesday, June 18, 2024 -- Regular monthly meeting, 6 p.m., Town Hall

Tuesday, July 16, 2024 -- Regular monthly meeting, 6 p.m., Town Hall

Tuesday, Aug. 13, 2024 -- Primary Election

Tuesday, Aug. 20, 2024 -- Continuation of Annual Meeting, 5:30 p.m., Town Hall

Tuesday, Aug. 20, 2024 -- Regular monthly meeting 6 p.m., Town Hall

Estes moved to close the meeting briefly at 8:45 p.m. to discuss confidential topics relating to the Township's employee. Grewe seconded. Motion carried unanimously.

The meeting was reopened at 9 p.m. when Estes moved to adjourn the regular meeting. Grewe seconded. Motion carried unanimously.